



Devonshire Primary Academy Charging and Remissions Policy



Adopted by Governors/HT: Governors
Implementation date: Sep 14
Review period: 3 Years
Last review date: Sep 21
Person responsible for policy: Business Lead /
Finance Lead

Summary

Devonshire Primary Academy aims to provide a range of activities and experiences which will add excitement and engagement to children's learning and personal development. Our pupils will have an equal opportunity to benefit from various trips, visits, curricular and extracurricular activities.

In order for some of these activities to go ahead it will sometimes be necessary to request a voluntary monetary contribution from parents/carers. This policy aims to show what we will make charges for.

The funding of activities will be a clear and open process understood by all. We intend that our charging and remissions policy will meet the requirements of the law.

All education during academy hours is provided to students free of any charge during the academy day. No charge is made for any activity undertaken as part of the National Curriculum; the only exception to this is for the cost of individual or group music tuition delivered by specialists within school hours.

Devonshire Primary Academy invites parents to contribute towards the costs of trips or visits which serve to enrich the curriculum and educational experience of its students. The amount requested as a voluntary contribution will not exceed the actual cost of the activity per pupil and, therefore, one parent's voluntary contribution will not pay for other parents who have not paid. Any children whose parents have not made a contribution will not be treated any differently than those whose parents have contributed. However, since contributions are voluntary, if insufficient funds are received, trips may have to be cancelled. Decisions to cancel trips will be made at the discretion of the Headteacher and refunds will be provided.

In certain circumstances the academy will pay additional costs to enable a trip to go ahead. Parents and carers have the right to know how each trip is being funded and this information is available upon request from the school office.

Below are examples of additional activities which may be organised by the academy and may require a voluntary contribution from parents/carers (this list is not exhaustive):

- ❖ Visits to museums
- ❖ Outdoor adventure activities
- ❖ Sporting activities
- ❖ Theatre visits
- ❖ Blackpool Tower
- ❖ Blackpool Zoo

Remissions

On occasion, families in receipt of benefit/income based Free School Meals may not be asked to contribute to the visits, or may be offered a reduced contribution rate, as we will use donations from Pupil Premium to fund their child's place.

Swimming

During the academic year, children in Year 4 and Year 5 will be provided with swimming lessons as part of the National Curriculum. These lessons will take place during the academy day and no charge is made for swimming lessons or transport to and from the swimming pool.

Music Tuition (as an optional extra)

Children are not charged for the study of music, which is provided as part of the academy's curriculum. However, where tuition is provided at the request of a pupil's parent, charges will apply. These charges will be for peripatetic music teachers who teach individual or small group lessons. Information about additional music tuition is provided at the start of each academic year. The charges for these lessons can be requested by the parent/carer at any time. Additionally, no charge will be made to pupils in receipt of benefit/income based Free School Meals or those who are looked after by the Local Authority.

Further charges will be requested from parents/carers for lost or damaged instruments.

Please note, Devonshire Primary Academy is not currently offering Music Tuition through Blackpool Council.

Lost Books

Charges will be requested from parents/cares for lost or damaged library books. The charge is £3.00 per book.

Damage to Property

Charges will be requested from parents/carers for the cost related to the wilful breakage or damage of school property by their child.

Breakfast and After School Club

Honeycombers Breakfast and After School Clubs fees are payable to Devonshire Primary Academy.

Breakfast Club - £3.00 per session

Breakfast Club must be paid for at least one session in advance.

After School Club - £6.00 per session

After school Club must be paid for at least one session in advance.

Bookings and payments must be made in advance of pupils attending via our online payment system, ParentPay. Pupils whose parents have not paid Honeycombers Breakfast and After School Club fees in advance will not be permitted to attend.

Late fees will be charged to those parents who are late to collect on more than two occasions. The fee will be £1.00 per 15 minutes.

Extra-Curricular Activities

The following are examples of after school clubs which will be provided free of charge as they are run voluntarily by the staff of Devonshire Primary Academy. This list is not exhaustive.

- ❖ Art
- ❖ Choir
- ❖ Coding
- ❖ Cookery
- ❖ Dance
- ❖ Fit to Go
- ❖ Football
- ❖ Games
- ❖ Gardening
- ❖ Rugby
- ❖ Running

Additional Extracurricular Activities

Any private extracurricular activities which are organised/run by qualified coaches will be charged for. Payment should be made directly to the coach/organisation providing the activity.

Academy Transport

We do not normally charge if children are transported in the minibus to extracurricular activities and we do not normally charge for transport in connection with an educational visit.

Residential Visits

We will make a charge to cover the costs for transport, board, lodgings and additional activities relating to residential visits. The charge will never exceed the actual cost.

A system for parents to pay in instalments on ParentPay has been established for residential visits.

In order to remove barriers from disadvantaged pupils, for those families in receipt of benefits/income based Free School Meals, financial support towards the cost of residential visits may be available.