



# Devonshire Primary Academy Charging & Remissions Policy



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## Devonshire Primary Academy – Charging & Remissions Policy

### Summary

Devonshire Primary Academy aims to provide a range of activities and experiences which will add excitement and engagement to children's learning and personal development. Our pupils will have an equal opportunity to benefit from various trips, visits, curricular and extracurricular activities.

In order for some of these activities to go ahead it will sometimes be necessary to request parents for a specific charge. This policy aims to show what we will charge for.

All education during academy hours is provided to students free of any charge during the academy day. No charge is made for any activity undertaken as part of the National Curriculum. The only exception to this is for music tuition provided externally whether individual or in a group.

Devonshire Academy invites parents to contribute to the costs of trips or visits which serve to enrich the curriculum and educational experience of its students. Any children whose parents have not made a contribution will not be treated any differently than those who have contributed.

If sufficient funds have not been received through voluntary contributions, the academy reserves the right to cancel any trip or visit. In these circumstances refunds will be provided.

**(The amount requested as a voluntary contribution will not exceed the actual cost of the activity per pupil therefore your voluntary contribution will not pay for people who have not paid).**

In certain circumstances the academy will pay additional costs to enable a trip to go ahead. Parents or guardians have the right to know how each trip is being funded and this information is available on request.

Below are examples of additional activities which may be organised by the academy. These activities may require voluntary contributions by parents or guardians, this list is not exhaustive:

- ❖ Visits to museums
- ❖ Outdoor adventure activities
- ❖ Theatre visits
- ❖ Sporting activities

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### Swimming

During the academic year 18 19 children in years 4 and 5 will be provided with swimming lessons as part of the national curriculum. These lessons will take place during the academy day. No charge is made for swimming lessons or transport to and from the pool.

### Music Tuition (as an optional extra)

Children are not charged for the study of music which is provided as part of the academy's curriculum. However where tuition is provided at the request of a pupil's parent, charges will be made. These charges will be for peripatetic music teachers who teach individual or small group lessons. Information about additional music tuition is provided at the start of each academic year. The charges for these lessons can be requested by the parent/guardian at any time. No charge will be made in respect of a pupil who is looked after by the local authority.

### Lost Books

Charges will be requested for lost or damaged library books.

### Extra Curricular Activities

Breakfast and Dragonflies After School Club will be charged per session attended. Discount is given where children attend for 5 consecutive days (Monday to Friday). Bookings and payments need to be made in advance of pupils attending. Payments should be made through parent pay. (Please ask for log in details at the office).

The following are examples of after school clubs which will be provided free of charge as they are run by the staff of Devonshire Primary Academy:

- ❖ Art Clubs
- ❖ Booster Clubs
- ❖ Gardening Club
- ❖ Football training
- ❖ Choir
- ❖ Cookery Club
- ❖ Science Clubs
- ❖ Cycling Club
- ❖ Reading club
- ❖ Gymnastics
- ❖ Change for life
- ❖ Forest School

Additional Extracurricular Activities

Any private extracurricular activities which are organised/run by qualified coaches will be charged for. Payment should be made directly to the coach/organisation providing the activity.

Academy Transport

We do not normally charge children if they are transported in the minibus to extracurricular activities and we do not charge for transport in connection with an educational visit.

Residential Visits

We will make a charge to cover the costs for transport, board, lodgings and additional activities. A system for parents to pay in instalments has been established for residential visits. The charge must not exceed the actual cost.

Remissions for Residential Visits

In order to remove barriers from disadvantaged pupils, for those parents who receive state benefits financial support may be available. Parents who can prove that they are in receipt of the following benefits may be exempt from paying the cost of board and lodging:

- ❖ Universal Credit in prescribed circumstances;
- ❖ Income Support (IS);
- ❖ Income Based Job Seekers Allowance (IBJSA);
- ❖ Support under part VI of the Immigration and Asylum Act 1999;
- ❖ Child Tax Credit, providing that Working Tax Credit is not also received and the family's income (as assessed by Her Majesty's Revenue and Customs) does not exceed £16,190;
- ❖ The guarantee element of State Pension Credit;
- ❖ An income related employment and support allowance that was introduced on 27<sup>th</sup> October 2008